

ST GEORGE'S HANOVER SQUARE CE PRIMARY SCHOOL

Achievement and Curriculum Committee - Terms of Reference – October 2019 **– to be reviewed annually.**

Quorum

The Committee will comprise no fewer than three governors plus as agreed by the governing body

Clerking

The Clerk to the governors will clerk the meeting.

Meetings

The Committee will meet at least once a term, in advance of the main governing body meeting, with additional meetings as necessary

General: all committees have the following responsibilities:

To receive reports from the school in sufficient detail to undertake planning, monitoring and evaluation and thus enable the governing body to fulfil its strategic role. The committee will, in consultation with the Headteacher, involve other senior leaders, as appropriate.

To contribute to, monitor and evaluate relevant parts of the self evaluation summary, the school development plan and the policies allocated to them, reporting or making recommendations to the full governing body.

To review school policies when needed, having regard to changes in legislation and any guidance issued by the Secretary of State, reporting or making recommendations to the full governing body.

To consider recommendations from relevant external reviews for example audit, Ofsted or local authority review, to agree the actions needed to address any issues identified and to monitor and evaluate regularly the implementation of any plan agreed, reporting or making recommendations to the full governing body.

To take appropriate action on any other relevant matter referred by the governing body.

The Achievement & Curriculum Committee will oversee pupil achievement, ensuring the school provides a high quality teaching and learning experience and delivers a broad and balanced curriculum in keeping with the school's aims, all pupil needs and legal requirements.

In particular, the committee will:

recommend / report to the governing body on pupil performance targets

monitor school based, local and national performance data and reports (eg Assess School's Performance (ASP) and the Westminster Profile), evaluating progress and achievement and analysing the performance of different groups and subjects

keep under review the quality of teaching and learning and the professional development needs of staff;

keep under review the SEND policy, monitoring provision and ensuring that the school fulfils its responsibilities for pupils with special educational needs and with disabilities;

monitor and evaluate the progress and attainment of vulnerable or low attaining groups eg children eligible for free school meals, looked after children, young carers, and evaluate the effectiveness of provision, eg the use of the Pupil Premium;

monitor EAL provision and ensure that the needs of children are met

keep under review policies and provision for sex and relationships education, religious education and collective worship and make recommendations to the governing body as necessary;

ensure that the school meets the General and Specific Equality Duties in relation to teaching and learning, curriculum, achievement and progress;

determine, monitor and evaluate the range and the impact of extended activities on pupil learning; determine, monitor and evaluate the charging policy for school activities;

agree holiday dates (VA schools only) and any changes to school session times.

Terms of Reference reviewed by the committee 23rd January 2019

The terms of reference will be agreed annually by the governing body

Statutory policies and documents

Sex education

Special Educational Needs

Publication of equality information and objectives (Public Sector Equality duty)

Charging policy

Additional policies

Teaching and Learning

Curriculum related policies

Collective Worship

Agreed by the Governing Body

Signed Date

Chair of Governors.