

St George's (Hanover Square) Primary School

Admissions Policy 2016-2017

Mission Statement

As a Christian School, rooted in the teachings, values and spiritual life of the Church of England, we aim for all children to be successful, independent learners and effective decision makers. We value the individual and are committed to inclusive education, equal opportunities, respect for all, including those of other faiths and cultures.

In partnership with governors, parents and the local community we strive to deliver a broad and balanced curriculum that promotes high achievement for all children; developing within the individual self confidence, motivation, aspiration and the ability to work with others at home, at school and within the wider context.

Criteria

The Governors will apply the following criteria in order of priority:

- a) Looked-after children/previously looked after children who ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
- b) Children whose parents are committed Christians and who have worshipped at least once a month during the previous year at St. George's Hanover Square or the Grosvenor Chapel.(Evidence required)*
- c) Children whose parents have worshipped at least once a month during the previous year at a neighbouring Anglican church. (Evidence required) *
- d) Children who have a sibling**attending the School at date of entry into Reception class.
- e) Children living within the parish of St.George's*** but of other Christian denominations, as defined by Churches Together in Britain and Ireland whose parents have worshipped at least once a month during the previous year at their place of worship.
- f) Children living outside of the parish of St George's who are of other Christian denominations which are members of CTBI and whose parents have worshipped at least once a month during the previous year at their place of worship.
- g) Children of other faiths who live within the parish and whose parents desire them to attend this School because of its religious tradition and who have worshipped at least once a month during the previous year at their place of worship.
- h) Children of other faiths who live outside the Parish and whose parents desire them to attend this school because of its religious tradition and who have worshipped at least once a month during the previous year at their place of worship.
- i) Any other child

Notes

All applicants must provide proof of date of birth, this can be a medical certificate, and proof of residence.

* Applications for criteria b, c, e, f, g, and h require a Baptism certificate and a letter confirming church attendance, once a month over a period of at least a year from your vicar.

**For the purpose of admissions, a sibling is defined as a brother or sister, half brother or sister, or step brother or sister whose main address is at the same address.

*** A map of the parish of St Georges is available to view in the school or on 'a church near you' website.

Admission arrangements

The number of places offered each year in the Reception Form is 30. The following criteria apply to all other admissions, including Years 1 – 6 where there are more applications than places available.

To apply for a reception class place, applicants must name the school as preference on the Westminster Common Application Form, and if applying under criteria b, c, e, f, g, and h you should also complete the school's Supplementary Information Form so that the governors may consider your application fully.

Waiting list

The School operates a waiting list which is ordered in accordance with the admission criteria. Parents may request in writing to join the waiting list.

Appeals

Parents of children whose applications are unsuccessful for a place at St George's do have a right of appeal against the Governors decision. They should write within 14 days to the Appeals Committee of the Governing Body at St George's School. Should an appeal be unsuccessful, the governing body will not consider a further application from those parents within the same academic year unless there have been significant and material changes in their circumstances.

Late applications

Late applicants will be included on a single school waiting list along with unsuccessful applications received before the closing date, ranked in order of priority under the published admission criteria.

Special educational Needs

The school does not have any specific units or facilities for pupils with particular special needs and there are no specific facilities for pupils with physical disabilities although the school is attempting to address these issues.

Children with a Statement of Special Educational Need or with an Education, Health and Care (EHC) plan naming this School will always be considered for a place.

Deferred to entry to Reception class/ part time entry

It is the policy of the Governors to admit children to start in September following their fourth birthday. Parents have the right to defer entry until later in the school year. However; parents cannot defer entry beyond the beginning of the term after their child's fifth birthday, nor beyond the end of the school year. This means a parent could defer entry until January if the child was born between 1st September – 31st December or until April if the child was born between 1st January – 31st August. Parents must still apply at the normal time even if they wish to defer entry.

For children whose fifth birthday falls between 1 April 2018 and 31 August 2018, parents who do not wish them to start school in school year 2017-18, but to be admitted in September 2018 for school year 2018-19, should discuss this with the school at an early stage. Any requests for a whole year deferral must be made in writing to the Headteacher. Any decision regarding deferral will be made based on the individual circumstances of each case and the best interests of the child. Parental views, academic achievement, social and emotional development and where relevant medical views will be taken into consideration. The school governors will also take into consideration the views of the Headteacher. The reasons for the decision will be communicated to the parent in writing.

Parents may decide not to apply for a Reception place in the school but to apply for a Year 1 place in September 2018. Parents should be aware that the Year 1 group may have no vacancies as it could be full with children transferring from the 2017-18 Reception Year group. Alternatively, they may decide to apply in the normal round (no later than 15 January 2018) for a Reception Year place in September 2018, but would need to provide strong supporting reasons for seeking a place outside the normal year group and apply via the protocol outlined above.

Parents/carers may also request that their child attends part-time until their child reaches compulsory school age.

Tie breaker

If any category is oversubscribed, priority will be given to those living nearest to the School. Home address is defined as the address at which the child resides for 50% or more of the school week. Distances are measured by a straight line from the address seed point (determined by ordinance survey data) of the child's home address to the main school gate for pupils, as measured by the Local Authority's computerised measuring system. Where it is necessary to differentiate between applicants living in flats using the same street entrance, priority will be given to the applicant(s) living closest to the ground floor and then by ascending flat number order. Where it is necessary to further differentiate between applicants living the same distance from the school, priority will be decided by random allocation.

Agreed by governors March 2016